

26 November 2008

Dear Councillor

OVERVIEW AND SCRUTINY COMMITTEE - MONDAY, 1ST DECEMBER 2008

I am now able to enclose, for consideration at the above meeting of the Overview and Scrutiny Committee, the following reports that were unavailable when the agenda was printed. Item 8 on the agenda Overview and Scrutiny - Chorley Community Housing will be to follow

Agenda No Item

4. **Minutes (Pages 9 - 14)**

To confirm as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 10 November 2008 (enclosed)

9. **Overview and Scrutiny Inquiry - Streetscene (Pages 15 - 26)**

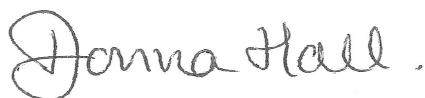
To receive and consider the final report and recommendations in respect of the Overview and Scrutiny Task Group Inquiry into Streetscene (enclosed)

10. **Overview and Scrutiny Work Programme and Reports from the Task and Finish Groups (Pages 27 - 28)**

Chorley Partnership

To receive a verbal update on the inquiry and to approve the scoping document (enclosed)

Yours sincerely



Donna Hall
Chief Executive

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Democratic Services Officer

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Distribution

1. Agenda and reports to all Members of the Overview and Scrutiny Committee (Councillor Dennis Edgerley (Chair) and Councillors Nora Ball, Mike Devaney, Marie Gray, Harold Heaton, Kevin Joyce, Adrian Lowe, Mark Perks, Rosie Russell, Joyce Snape and Peter Wilson for attendance
2. Agenda and reports to Eric Bell (Executive Member(Neighbourhoods)) for attendance.

This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

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کیجئے:

Overview and Scrutiny Committee

Monday, 10 November 2008

Present: Councillor Dennis Edgerley (Chair), Councillor Alan Cain (Vice-Chair) and Councillors Mike Devaney, Marie Gray, Harold Heaton, Kevin Joyce, Adrian Lowe, Mark Perks and Joyce Snape

Also in attendance: Officers Lesley-Ann Fenton, Gary Hall, Jamie Carson, Jane Meek, Ishbel Murray, Carol Russell and Dianne Scambler (Trainee Democratic Services Officer)

08.OS.74 APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of Councillors Nora Ball, Rosie Russell and Peter Wilson.

08.OS.75 DECLARATIONS OF ANY INTERESTS

No declarations of interest were declared.

08.OS.76 PUBLIC QUESTIONS

There were no question from members of the public.

08.OS.77 MINUTES

RESOLVED – That the minutes of the meeting of the Overview and Scrutiny Committee held on 29 September 2008 be held as a correct record for signing by the Chair.

08.OS.78 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

08.OS.79 THE COUNCIL INVESTMENT PROCESS AND THE DEPOSIT IN LANDSBANKI

The Chair asked the Committee to consider the undertaking of a review of the Council's Investment Process and the deposit in Landsbanki.

Although the item had been discussed at the recent Council meeting, the Chair felt that there were several questions that remained unanswered that needed further investigation.

Councillor Alan Cullens, Executive Member for Resources stated that although he was not opposed to the review, he did have some concerns about the costs and amount of officers time that would be incurred on matters which had already been looked at both locally and nationally.

Members of the Committee discussed the request; there was an opinion that the actions of the officers concerned for 2009/10 would be brought to Overview and Scrutiny Committee for comments.

RESOLVED - That the draft Treasury Management Strategy which is currently under review be brought to the Overview and Scrutiny Committee as well as the Executive Cabinet for comment.

08.OS.80 EXECUTIVE CABINET - 13 NOVEMBER 2008

Overview and Scrutiny Committee

Public Minutes of meeting held on Monday, 10 November 2008

The Chair reported that there had been no requests from any of the Committee Members for specific consideration of any of the reports to be presented to the 13 November 2008 meeting of the Executive Cabinet.

08.OS.81 CHORLEY TOWN CENTRE AUDIT AND DESIGN STRATEGY

Members received a report of the Corporate Director (Business) summarising the key aspects of the Chorley Town Centre Audit and Urban Design Strategy. The Strategy envisages Chorley as a vibrant, diverse, sustainable, accessible and attractive place. It highlighted the opportunities and challenges for Chorley Town Centre and recommended a number of Urban Design Objectives, and associated projects and implementation processes as a means to realise this vision.

Members welcomed the strategy and acknowledged that it was a document that had been widely consulted on. Consideration was given to how the Council could encourage the evening economy of the Town Centre and improve our cultural offer beyond daytime activities.

Members also asked to be kept fully informed of when the works mentioned in the project timetable were commencing or had actually been completed on a regular basis and it was thought that this could best be achieved through the Members e.bulletin, 'intheknow'.

RESOLVED – 1. That the Town Centre Audit and Urban Design Strategy as a guide to future town centre interventions be endorsed.

2. That the 10 objectives and related projects as set out in the Implementation Timetable, be adopted and approved, subject to a review of the medium term financial strategy and agreement of the budget for 2009/10

3. That Members be kept informed of the projects progress through the Member e.bulletin 'intheknow'.

08.OS.82 REVENUE BUDGET MONITORING 2008/09 REPORT 2 (END OF SEPTEMBER 2008)

The Assistant Chief Executive presented a report setting out the Council's current financial position as compared against the budget and efficiency savings targets it set itself for 2008/09 for the General Fund.

The report indicated that the Council was expected to make overall target savings of £320,000 in 2008/09, which equated to £160,000 for the first two quarters. Excellent progress had been made with savings of £234,000 already achieved.

Significant savings had been made relating to salaries mainly as a result of vacant posts being kept vacant pending the outcome of directorate and departmental restructures due to take effect within the coming months.

There were a number of areas that will be monitored closely as the year progresses, these are:

- Contributions to corporate savings and efficiency targets
- Major income streams, in particular car parking fees, land charges and markets
- Concessionary travel costs
- Benefit costs.

With the economy now moving towards recession, the impact was starting to be felt across several areas of the Council's services with income levels being significantly lower than those budgeted for.

The report highlighted a potential overspend of up to £250,000 in respect of concessionary costs and it was recommended that contingency plans be developed to identify further savings that could mitigate the effect of this, should a significant overspend materialise.

Members raised concerns that the twelve districts had not yet all signed up to the pooling arrangements for the concessionary travel scheme and consideration was given to what would be the impact on the Council should the pooling arrangement fall down.

The Assistant Chief Executive also reported that two pots of money had been identified for Neighbourhood Working. Staffing costs of £100,00 had been committed, but the £150,000 identified to pump prime projects had not yet been committed and would be dependant of the outcomes identified within the neighbourhood action plans.

- RESOLVED – 1. That the report be noted.**
- 2. That the additional sum of £10,800 be taken out of working balances to specific reserve to meet the final costs of equal pay claims.**
- 3. That contingency plans be developed to make additional savings to mitigate the impact of potential overspending in respect of concessionary travel, estimated to be up to £250,000 in 2008/09 and to work towards accelerating the process of the LCC pooling arrangements.**

08.OS.83 BUSINESS PLAN MONITORING STATEMENTS - 1 JULY TO 30 SEPTEMBER 2008

The Committee received the second quarter Business Plan Monitoring Statements from the following Directorates:

- Business Directorate
- Neighbourhoods Directorate
- People Directorate
- Business Transformation Directorate
- Policy and Performance Directorate

The Assistant Chief Executive (Policy and Performance) submitted a report summarising the Business Plan Monitoring Statements that had been completed by the directorates.

Members noted the various key messages of the Directorates, drawing particular attention to the negotiations of the Section 106 monies for the Group One, Buckshaw Village outline planning application, the cost to the Council with regard to fly tipping and the possibility of more allotments in the Borough.

RESOLVED – That the Business Plan Monitoring Statements be noted.

08.OS.84 PERFORMANCE MONITORING REPORT - SECOND QUARTER OF 2008/09

The Assistant Chief Executive (Policy and Performance) submitted the second quarter performance management report, which set out performance against the 2008/09, 1 July to 30 September 2008.

The report indicated that the overall performance of the key projects in the Corporate Strategy was very good with 27 (87%) of the projects either completed, progressing ahead of plan or on plan.

The report identified the completed projects and showed the key outcomes from the projects that had been completed to date. In total 20 (64.5%) of key projects, in the refreshed Corporate Strategy had now been completed, an increase of 22% on the position last quarter.

The Assistant Chief Executive also explained that the Council had registered its concerns with Lancashire County Council that the Local Area Agreement performance target for percentage of land assessed as having below acceptable levels of detritus was too high (22%) and the Council had set itself a much lower target of 4%

Members requested more information on National Indicator 156, number of households in temporary accommodation and also projects that Groundwork had contributed too within the Borough.

**RESOLVED – 1. That the report be noted.
2. That the Strategic Housing Manager be asked to provide information on NI156 to a further meeting of the Committee..**

08.OS.85 CHORLEY PARTNERSHIP 2ND QUARTER PERFORMANCE REPORT

The Committee received a report of the Assistant Chief Executive (Policy and Performance) outlining the improvements made by the Chorley Partnership (the Local Strategic Partnership for Chorley) since last quarter, to keep Cabinet informed about the current work being co-ordinated by the LSP and future plans for the LSP.

The report outlined how the Chorley Partnership had performed over the second quarter and contained updates on:

- The work of the LSP, through its 11 strategic projects, including expenditure.
- The key performance indicators from the Sustainable Community Strategy and the first reporting period of the LAA

The report indicated that the Chorley Partnership's projects are in the main on track and are progressing well and were already starting to deliver on its Local Area Agreement targets.

Members raised concerns that there was no information on the project on raising Mental Health Awareness, which would hopefully help to tackle the stigma attached to mental health. The Assistant Chief Executive (Policy and Performance) reported that there had been some personnel changes at the PCT but that every effort was being made to collect this information.

Members raised an issue about the level of advice and information that Age Concern gives to people in need relation to benefits that they maybe entitled too. The Corporate Director (People) advised a meeting of Chorley Old People's Forum was due to take place the following day and any issues could be addressed through this forum.

RESOLVED – That the report be noted.

08.OS.86 FORWARD PLAN

The Committee received the Forward Plan for the period 1 November 2009 to the 28 February 2009.

RESOLVED – That the Forward Plan be noted.

08.OS.87 OVERVIEW AND SCRUTINY WORK PROGRAMME AND REPORTS FROM THE TASK AND FINISH GROUPS

The Committee received the updated Overview and Scrutiny Wok Programme for the remainder of the Municipal year.

The programme included the envisaged timescale for the ongoing scrutiny inquiries and the planned monitoring of past inquiry recommendations.

The Committee also received from the Chair of each of the Task and Finish Groups an update on their prospective inquiries.

(1) Chorley Community Housing

Councillor Devaney informed the Committee that the Task Group had now met five times and that the final meeting of the Task Group would be taking place on 12 November 2008 and that the final report would be presented to the next Committee meeting on 1 December 2008.

(2) Streetscene

Councillor Adrian Lowe reported that the Task Group had met 6 times and at its meeting on 20 November would consider evidence from the Parish Councils and the Equality Forum and it was intended that the draft final report would be presented to this Committee on 1 December 2008.

(3) Joint Scrutiny Inquiry with Preston and South Ribble on Affordable Housing.

Councillor Dennis Edgerley reported that the Group had met twice; they had agreed the scoping document and the division of labour between the three authorities. However the Chair expressed his concern about the administrative difficulties that could arise from moving the meetings from one place to another.

(4) Chorley Partnership

Councillor Devaney informed the Committee that the Group had met twice and was still scoping the document, as there was a need for the Members of the Group to understand more about the Partnership and its Thematic Groups. This subject had also been identified by one third of Members in the recent Member training and development interviews and as a result a member learning session was to be held on 17 November 2008 to which all Members of the Council were invited. Comments raised would be taken to the next meeting of the Task Group on 24 November 2008 for consideration.

- RESOLVED – 1. That the work programme be noted.**
2. That the verbal reports from the Task Groups be noted.

Chair

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Draft Report of the Overview and Scrutiny Task Group - Streetscene

November 2008



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1. PREFACE

The inquiry into Streetscene was set up to examine the way the department's activities were organised and to suggest any service improvements.

We collected evidence from a number of sources including operatives and customers such as the Parish Councils and consulted the Council's Equality Forum.

The recommendations have no major budget implications, most are organisational and establish best practice.

I would like to thank the Task Group Members for their deliberations, the Officers and those who made a contribution to this report.

Councillor Adrian Lowe
(Chair)

2. EXECUTIVE SUMMARY/LIST OF RECOMMENDATIONS

1. The Overview and Scrutiny Task Group – Streetscene undertook a Scrutiny Inquiry into issues around the Council's Streetscene service.

The main objective of the inquiry was to investigate and evidence the service currently provided by the Streetscene Section of the Neighbourhood Directorate.

2. Overview and Scrutiny Structure Task Group Membership:

Chair	Councillor Adrian Lowe	Councillor Shaun Smith
	Councillor Julia Berry	Councillor Joyce Snape
	Councillor Doreen Dickinson	Councillor Stella Walsh
	Councillor Pat Haughton	Councillor Peter Wilson
	Councillor June Molyneaux	
	Councillor Debra Platt	

Officer Support:

Lead Officer	Ishbel Murray, Corporate Director (Neighbourhoods)
Democratic Services	Gordon Bankes, Democratic Services Officer

Contribution of Evidence

The Panel would like to thank those Parish Councils and Chorley Council Members and Officers who have provided evidence and contributed to the Inquiry.

Meetings

The meeting papers of the Group can be found on the Council's website. These include the Inquiry project outline and other relevant information on policy and procedures.

3. The Overview and Scrutiny Task Group, after taking account of all the evidence and relevant factors, recommends the following:

RECOMMENDATIONS

Schedules

1. That the bin collection document be made available to all Parish Councils and Borough Councillors to assist with service monitoring and made accessible on the internet. A master copy to be made available in the Members Room.
2. That the relevant Officer looks at the cleaning schedules and considers further strategic sweeping of streets and litterbin routes.
3. That a mapping exercise is undertaken to identify and target littering 'hotspots' and frequently full litterbins to target improvements in those areas of the borough. More detailed mapping and targeting of those areas and target sources more effectively to maximise performance.
4. That team leaders and operatives should be empowered to depart from scheduled activity to deal with other problems, as appropriate.

Monitoring

5. To investigate the current costs of collecting/emptying of litterbins, particularly around hot spot areas, particularly schools and consider installation of either further bins or larger bins.

6. To give consideration of a 'hit squad' to respond to problem areas.
7. To continue to pursue the Capital Programme on the mobile work system.

Bin sizes and related issues

8. Develop a bin provision policy in Chorley to identify the suitable design, size and material of bin for the location.

Reporting

9. Promote the use of the Contact Centre telephone number to enable calls to be monitored and actioned.
10. That a hotline number be issued on a notice on the litterbins and street furniture. The notice also to show the bin identification number and a dedicated e-mail address be created to the reporting of incidents.
11. Improve Communication amongst the workforce regarding procedures and review the schedules to avoid operatives from passing full bins and failing to collect from them.
12. Use of feedback from the operatives using the work schedule to shape how work is carried out.
13. To encourage the use of the Neighbourhood Officers and other Neighbourhood/Council employees to report problem areas.
14. To encourage Council Staff and Members of the public to monitor and report on local environmental issues.
15. That all Members be given the opportunity to go out on a litter collection scheduled route providing sufficient notification is given.

Communication and Publicity

16. That a campaign of awareness be undertaken with the fast food outlets as to their Community responsibilities and the powers of the Council with regard to setting up control zones.
17. To request all fast food outlets to display a notice reminding people to take their rubbish home and as an example of good practice for takeaway premises in terms of prevention of nuisance.
18. That a programme of education with the community and within schools are initiated to increase awareness and promote pride in the Community and knowledge of environmental issues.
19. To seek maximise publicity for the fact that the Council will not tolerate littering, fly tipping and associated anti-social behaviour and a system be introduced whereby any successful prosecution for such offences area automatically notified to the Communication Team and are subject of a Press Release.
20. Issue periodic reminders of collection days and other information, to assist residents, including the use of various newsletters.

Joint Working

21. That in the light of this review, all Parish Councils be requested to give consideration to their contribution towards keeping their areas clean and tidy and whether they could do more.

22. To improve partnership working with the County Council and request more frequent sweeping and litter picking in any identified problem areas.
23. The Council will liaise with the County Council with regard to keeping the verges on highways tidy and litter-free in order to improve the perception of the Councils Service with the Parishes.
24. To support the development of Lengthsmen in the Parishes in the provision of storage and the purchase and use of equipment.

Enforcement

25. That a policy be developed identifying the procedure for escalating issues from clearing up to enforcement in all areas of the service.

3. INTRODUCTION

1. Background

The Overview and Scrutiny Committee at its meeting on 25 March 2008 requested that a Task and Finish Group be established to look at Streetscene Issues.

In June of 2007 the Improvement and Development Agency (I&DeA) were invited to the authority to facilitate a series of workshops for Members and Officers. It was apparent during the I&DeA training that Members had a large number of ideas for topics to be scrutinised. Several topics came out of the training exercise and as well as during and since the workshop the issue of street cleaning had been suggested.

On 22 May 2008 the Overview and Scrutiny Committee appointed Members to a Task Group.

The subject of the Inquiry meets with the Council's vision and strategic objectives.

2. Aims/Objectives

The Task Group's aims and objectives were:

To investigate and evidence the service currently provided by the Streetscene Section of the Neighbourhood Directorate with particular focus on:

- (a) The relationship between the land in the Chorley Wards with maintenance schedules.
- (b) The frequencies of maintenance schedules for street cleaning relating to: emptying litterbins, sweepers, tree pruning, grass cutting.
- (c) Are all the Council's land identified on maintenance schedules?
- (d) To identify those areas, which are neglected and are they on a maintenance schedule?
- (e) To identify those litterbins that require frequent emptying and if necessary for them to be replaced by one of a larger capacity.
- (f) Provision of lengthsman in Parishes.
- (g) To investigate the standards provided by the current streetscene maintenance schedules.

3. Terms of Reference

The terms of reference for the inquiry were as follows:

- (a) To assess the current service provision and identify service improvements.
- (b) To report on the Inquiry's findings and make recommendations to the Overview and Scrutiny Committee, and if required Executive Cabinet, consistent with the Inquiry's findings and desired outcomes.
- (c) To review any complaints received about the streetscene services.

4. Desired Outcomes

1. To make recommendations in areas where improvements are required.

2. To identify any barriers that may face the Council in delivering the improvement to the service and any solutions.
3. To identify any future improvements.
4. To maximise operational efficiencies.
5. To maximise improvements.
6. To improve the effectiveness of the maintenance schedules.

4. METHOD OF INVESTIGATION

The Panel decided to consider certain documents and evidence from the outset.

The information considered included:

- (a) Analysis of the maintenance schedules relating to Street Cleaning as well as for litter bins and recycling sites.
- (b) Analysis of the schedules relating to location and types of litter bins provided throughout the borough.
- (c) The Panel considered evidence from in particular the Corporate Director (Neighbourhoods), Streetscene Manager, Street Cleaning and Transport Manager and the Waste and Contaminated Land Team Leader.
- (d) The results of consultation with Parish Councils and the Equality Forum.
- (e) Eight Parish Councils had responded to a request for comments on the Streetscene Service.
- (f) Consultation with the Equality Forum took place on 19 November 2008 and a request made for feedback on the following questions put to the Forum.
 - 1) The Council undertake grass cutting and mowing activities, street cleaning activities using sweepers, tree and shrub pruning activities – what particular issues do we have to be mindful of when we are organising and undertaking these street scene operations?

In response Members of the Forum pointed out the risk to those elderly people in home where grass cuttings are left on the pavements causing a slip hazard.

They also highlighted the slip hazard of wet leaves at this time of year, with particular reference to the Clayton-le-Woods area.

In response it was stated that this would be taken up with Lancashire County Council requesting them to make improvements.

- 2) The Council provide for and empty litter bins – these range from floor mounted bins, dog waste bins, small bins located on poles – what particular improvements, if any, could we make to this particular street scene activity?

Forum Members highlighted the lack of dog waste bins in the Rivington area and Withnell Parish areas.

It was pointed out that the majority of residents in the Withnell area had complained about dog fouling and the lack of dog waste bins.

In response these issues would be looked at.

- (g) The report findings and recommendations of the Value for Money review that was undertaken within the Neighbourhoods Directorate including the service area of Street Cleaning.
- (h) The Government commissioned report providing Chorley with an assessment of Local Environmental Quality standards within the authority between April 2007 and March 2008 including the street cleansing issues around litter, detritus and leaf fall. The report

provided the Council a means to determine what action should be taken to address the results of the survey.

- (l) Elected Members accompanied street cleansing operative on scheduled round of activities.
- (j) Case study information provided by a supplier of litter bin receptacles.
- (k) Visit to Bengal Street Depot for visual presentation of types of litter bins and associated costs.

5. FINDINGS

Members made it known that the authority should be looking at value for money and best practice for the streetscene service and noted the results of the recent Value for Money study and subsequent actions.

5.1 Schedules

Members raised concern that not all the Council's land had been identified on the maintenance schedules. Some areas of the borough had not been placed on a schedule of maintenance, therefore creating areas of neglect.

The schedule of maintenance for the following areas were considered by Members to be not as efficient or effective as its should be:

- Street cleaning
- Emptying litterbins
- Sweepers

5.2 Monitoring

Members were concerned that the monitoring of the Maintenance Schedule was not being carried out as most could identify areas within their Wards in which work had not been carried out. Members expressed concern that when told that side roads are swept six times per year they doubted this, as from their own observations this was not being carried out.

The Task Group believed that there was a need to review the level of monitoring required to improve street cleaning and emptying of litterbins.

It would be advantageous for monitoring purposes if all Parish Councils and Borough Councillors receive the schedule of locations of the litterbins and frequencies of emptying.

5.3 Bin sizes and related issues

Some concerns were raised from a number of sources over the frequency of emptying litter and dog bins and that they were not being emptied enough. Members found that in some locations the particular size and type of litterbins were not suitable for the location, with demand and repeated requests for litterbins to be emptied. It was noted that the ability to replace or upgrade bins is limited by budgets.

Complaints received regarding maintenance of cemeteries and the lack of emptying of the litterbins as well as the small size of litterbins in the cemeteries and around schools.

A number of reports of flytipping with people putting waste next to litterbins. Difficulties had been found in providing evidence as to who had done the flytipping and this meant that limited action could be taken.

Members experienced litter problems around fast food outlets.

5.4 Reporting

Telephone calls from the members of the public as well as from Councillors wanting to make a report should be channelled through the Contact Centre rather than calls direct to staff in the Streetscene to enable check and monitoring of complaints and observations to be made and to reduce the time taken to respond.

The recommendations have been made consistent with the Inquiry's findings and desired outcomes.

6. CONCLUSION

After taking account of all the evidence presented to the Task Group a number of recommendations have been made and if approved and implemented will maximise improvements, maximise operational efficiencies, effectiveness of the maintenance schedules and overall provide value for money and best practice for the Streetscene Service.

OVERVIEW AND SCRUTINY INQUIRY PROJECT OUTLINE

Review Topic: Chorley Partnership	Investigation by: Chorley Partnership Scrutiny Task Group
	Type: Scrutiny inquiry

Objectives: 1 To ensure the wider engagement of the Council, local councillors and local people in the work of the LSP and its thematic groups. 2 To maximise the capacity of the LSP through the projects it delivers. 3. To investigate how the LSP will tackle one of the issues for the Borough, the high rate of alcohol harm related hospital admission rates and alcohol related anti social behaviour issues.	Desired Outcome: 1. Wider knowledge and understanding of the concept and knowledge of Chorley Partnership by both councillors and the public; including knowing how to access information about the work of Chorley partnership. 2. To understand and perhaps improve the process of project selection and monitoring by the LSP. 3. To understand how the LSP can contribute to tackling the issue of high rates of alcohol harm in Chorley.
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Terms of Reference: In investigating aspects of Chorley Partnership, the task group will consider the following: <ul style="list-style-type: none"> • How Members can improve their knowledge of the role of Chorley Partnership the work it carries out and how they and the public can access that information. • In order to look at maximising capacity, consider funding sources for the LSP and the relationship of Lancashire Locals with Chorley Partnership • The current project selection and monitoring processes and assessing the “value added” by projects • In looking at the key issues of alcohol related harm, interview key stakeholders in order to understand the extent of the problem and their plans for tackling the issue
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Key Issues:	Risks: <ul style="list-style-type: none"> • The LSP is a large and complex body. Keeping the review to the three objectives is still a large task and may extend beyond the end of the Council year. • Many LSP partners (particularly from the private and
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	voluntary sectors) contribute their time and expertise on a goodwill basis. The scrutiny review needs to be constructive in any recommendations in order to continue current good working relationships with all sectors.
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Venue(s):	Timescale: Approx. 5 months Start: October 2008 Finish: March 2009
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Information Requirements and Sources:	
Documents/evidence: Chorley Partnership Constitution and membership Statutory Government guidance on LSPs Chorley Partnership Annual Report IDeA Peer Review of Chorley Partnership Chorley Partnership: Quarterly monitoring information	
Witnesses: Alan Jones, Chair of Chorley Partnership to talk about the LSP and the work of the economic regeneration thematic group A representative of Lancashire Locals to discuss funding and their relationship with Chorley Partnership	
Consultation/Research: IDeA guidance on the effective scrutiny of LSPs Comparison with other LSPs on processes used for project selection	
Site Visits: Possible attendance by representatives of the task group of a meeting of the Partnership Board/Executive	

Officer Support:	Likely Budget Requirements:
Lead Officer: Lesley Ann Fenton, Assistant Chief Executive (Policy and Performance)	Purpose £
Meetings support: Carol Russell/Dianne Scambler	Minimal costs for any site visits
	Total _____

Target Body¹ for Findings/Recommendations	Executive Cabinet
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